



LUNCH ACCOUNT REFUND REQUEST

Parents of students leaving the Kinnikinnick School District may receive a refund of students lunch account balances in excess of ten (10) dollars by mail if:

1. No outstanding fees are owed to the District: If a student is leaving the District with fees outstanding, any lunch account balance will first be applied in payment of said fees, and
2. No other children attend the District: If a sibling remains in the District, any lunch account balance remaining after payment of outstanding fees will be automatically transferred to the lunch account of a sibling, and
3. This completed request form is received within 30 days of leaving the District.

Date: _____

Please refund any balance in excess of ten (10) dollars remaining money in my child's,
_____ lunch account at _____.
(First and Last Name of Student) (School Name)

I am requesting a refund due to:

_____.

Please mail a check to the following address (Please Print):

Name: _____

Address: _____

City, State, Zip: _____

Telephone: _____

Signature: _____

Please fax or mail your request to:
Kinnikinnick CCSD #131
Attn: Lynn McGill
5410 Pine Lane
Roscoe, IL 61073
Fax 815-623-1797

For Office Use Only:

Amount approved for refund: _____ Date: _____ Approved by: _____

Board of Education
5410 Pine Lane
Phone (815) 623-2837