



## LUNCH ACCOUNT REFUND REQUEST

Parents of students leaving the Kinnikinnick School District may receive a refund of students lunch account balances in excess of ten (10) dollars by mail if:

1. No outstanding fees are owed to the District: If a student is leaving the District with fees outstanding, any lunch account balance will first be applied in payment of said fees, and
2. No other children attend the District: If a sibling remains in the District, any lunch account balance remaining after payment of outstanding fees will be automatically transferred to the lunch account of a sibling, and
3. This completed request form is received within 30 days of leaving the District.

Date: \_\_\_\_\_

Please refund any balance in excess of ten (10) dollars remaining money in my child's,  
\_\_\_\_\_ lunch account at \_\_\_\_\_.  
(First and Last Name of Student) (School Name)

I am requesting a refund due to:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.

Please mail a check to the following address (Please Print):

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_

Signature: \_\_\_\_\_

Please fax or mail your request to:

Kinnikinnick CCSD #131

Attn: Jamie Carollo

[jcarollo@kinnschools.org](mailto:jcarollo@kinnschools.org)

5410 Pine Lane

Roscoe, IL 61073

Fax 815-623-2837 ext. 6163

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For Office Use Only:

Amount approved for refund: \_\_\_\_\_ Date: \_\_\_\_\_ Approved by: \_\_\_\_\_